

**MINUTES OF THE FULL GOVERNING BODY MEETING
OF WEDNESDAY 15TH MAY 2024, 6:45pm AT SCHOOL AND VIRTUAL**

NAME	INITIAL	Governor category	Term Start date	Term Expiry date
Denzil Jenkins (Chair)	DJ	Co-Opted	1/11/2022	31/10/2026
Amir Gould	AG	Parent	27/09/2023	26/09/2027
Fiona Moffatt	FM	Staff Governor	21/07/2021	20/07/2025
Mark Hilton	MH	Co-opted	02/12/2019	01/12/2023
Juliet Natali	JN	Parent	23/10/2020	22/10/2024
Kate Prentice	KP	Parent	20/03/2024	19/03/2028
Annie Ashraf	AA	Headteacher	<i>Ex-officio</i>	
Michelle Moss (SBM)	MM	Associate	27/09/2023	26/09/2024
Rachel Gillingham	RG	Associate	27/09/2023	26/09/2024
Dawn Barnes	DB	LA Governor	23/02/2023	22/02/2027
Katie Malczyk	KM	Co-Opted	20/03/2024	19/03/2028
Richard Evans	RE	Co-Opted	20/03/2024	19/03/2028
Teresa McMeaken	TM	Inclusion Lead and SENDCo	N/A	
Mariam Anjorin	MA	Interim Clerk, HEP	N/A	

Part 1

1 WELCOME, APOLOGIES FOR ABSENCE

- 1.1 DJ warmly welcomed all and chaired the meeting.
The meeting was quorate and no apologies were received.

2 DECLARATIONS OF INTEREST, PECUNIARY OR OTHERWISE IN RESPECT OF ITEMS ON THE AGENDA

- 2.1 There were no declarations presented.

3 GOVERNING BODY & COMMITTEE MEMBERSHIP, TERMS OF REFERENCE

- 3.1 DJ gave a brief update on the Governors composition from the last GB meeting. GH has stepped down in her Governor role but would continue as an Associate member assisting on premises/Health & Safety issues. AG agreed to join the Resources Committee, JN agreed and was approved to become Chair of the Resources Committee. MH would be stepping down after the summer term and his position as Co-opted will be open for recruitment. It was agreed to appoint JN as a Co-opted Governor allowing the recruitment for a new parent Governor to commence shortly.

APPROVED: To appoint JN as a Co-opted Governor allowing the recruitment for a new parent Governor to commence shortly.

4 MINUTES OF THE PREVIOUS MEETING; MATTERS ARISING

- 4.1 The Minutes of the previous meeting of 20th of March 2024 were approved by all.

5 SCHOOL IMPROVEMENT - DEEP DIVE, PRESENTATION ON SEND

TM presented a PowerPoint presentation on recent SEND updates.

- 5.1 There are currently 72 children with SEND at Tetherdown, 49 boys and 23 girls. 9 of these children are on EHCPs and 63 children are on SEND support. The need for SEND increases throughout the school and therefore the majority of children with SEND are in Year 5 and Year 6; this is because diagnosis and identifying a child's needs usually takes time. There are 30 children with SEND and EAL, and 5 children with SEND and Pupil premium.
- 5.2 TM shared the areas of need under the SEND code of practice. These included Communication and Interaction, Cognition and learning, Social Emotional and Mental difficulties, and Sensory and/or Physical needs. The highest area of need for SEND children at Tetherdown is Cognition and learning.
- 5.3 TM shared the comparisons of National statistics vs. Tetherdown. There are 2.2% of children with EHCPs at Tetherdown in comparison to the National average of 4.3% and 4.7% across Haringey. Although the number of SEND children in comparison to national average is the same. Tetherdown has a focus on ensuring teachers have good SEND training and resultant high quality provision in the classroom.
In terms of SEND support on offer at Tetherdown, the school has an extensive list, with 71 active provisions and 123 active learning plans.
- 5.4 Challenges faced include the SEND budget, given the school needs to provide the £6000 (also known as nominal funding), before funding is received. Funding does not always cover total costs and the school has to fill the gap. This gap is often to pay for support staff. The School is also increasing the provision of digital resources which will provide equity for these children to access the curriculum but requires funding.
Further challenges are that this group of support staff are very fragile in their structure. There is challenge in recruitment and absenteeism of staff. The support team is made up of mostly part-timers which can be difficult to organise when timetabling and ensuring briefings are held with everyone. It can be time consuming and often meetings are repeated.
Another challenge is the time spent on tribunal cases to support EHCP applications.
- 5.5 **Governors asked** a question around what is the vision for SEND. HT confirmed that there will be more IT devices available for SEND children, to support their accessibility soon. She expressed her concern of the threat of budgets and restructure of staff, inconsistencies in the SEND budget and support staff shortages. The vision includes having a more resilient SEND staffing structure.
- 5.6 **Governors asked** TM whether EHCP funding should be pushed more. TM explained that up to £6000 out of the funding would be frozen to pay for support staff and whatever is left will be for the school, the funding does not always take into account additional costs for the children. Any gaps would need to be covered with the school's budget.
- 6 **CHAIR'S ITEMS**
No items were presented.

7 HEADTEACHER'S REPORT

7.1 HT gave the Governors updates on the following:

- HT mentioned that a 3 year development plan for children, staff, leadership, SLT, parents, class reps, SMSA, site team had been created.
- The KS2 SATS are currently in progress.
- The Year 4 Residential trip to juniper Hall was successful.
- There has been internal moderations for Science, and Writing
- There has been progress Meeting for EYFS, Y1 Phonics, Y2 SATS, Y4 MTC and Y6 SATS.
- There was a recent wellbeing training session on Menopause for staff.
- The overall attendance for the April/May period is 95.31%.
- A circle time was organised with the topic of antiracism, which followed with a letter to parents on the topic and expectations of children at the school.
- HT spoke to over a hundred people at the school to get a view for the 3 year school development. There were many positives that have come out of the consultation which include that most stakeholders really are in tune with the developments in play and making improvements of the playground, and, over 98% of parents felt happy with the school provision.
- Part of the SDP would include development of social and emotional side of the curriculum, and the personal development for children and staff. This would include building connections with the school and local community and charities. For example children from Tetherdown reading to nursery children.
- HT is working on the lines of communication for parents and students transitioning from Reception to year 1 to ensure the process runs smoothly.
- HT is working on a fundraising plan which will raise money for improvements for the building as well which include the playground, solar energy provision, improvements to the reception area, and improvements to the staff room.

7.2 ACTION: HT to begin to share marketing & fundraising plan by 10th July with the Governors and to work with KM/other governors on this

8 COMMITTEE, SBM AND LINK GOVERNOR REPORTS

8.1 SBM Report

8.2 Resources Committee – focused on Budget (covered in Pt 2)

8.3 Funding Applications Sub-Committee

8.4 Learning and Community Committee – two meeting in the remainder of term.

8.5 Link Governor Reports – KP circulated notes of her SEND link meeting.

9 POLICY RATIFICATION/REVIEWS

9.1 Haringey Model Policy - Grievance policy (**Approved**)

9.2 Haringey Model Policy – Parental Leave policy (**Approved**)

9.3 Haringey Model Policy – School Staff Code of conduct (**Approved**)

9.4 Haringey Model Policy – Support Staff Capability policy (**Approved**)

- 9.5 Haringey Model Policy – Teachers Capability policy **(Approved)**
- 9.6 Appraisal Policy (Performance Management) **(Approved)**
- 9.7 Complaints Policy and Procedure **(Approved)**
- 9.8 Tetherdown RSHE Policies **(Approved)**
- 9.9 Governor’s Code of Conduct 2024-25 **(Approved, To be signed in September 2024)**

10 GOVERNORS’ TRAINING

Governors to report training in governor hub.

11 DATES OF FUTURE MEETINGS

Wednesday 10th of July, 6:30pm

12 ANY OTHER BUSINESS

12.1 There were no items presented

There being no further business, this section of the meeting closed at 8:34pm
 RG left the meeting at 8:30pm

Signed 

DateMay 2024.....

ACTION LOG

Item	Action	Lead	When
7.2	HT to begin to share marketing & fundraising plan with the Governors and to work with KM/other governors	AA(HT)	10 July 2024
9.9	Governor’s Code of Conduct to be signed	Governors	September 2024

